

BUSINESS EXPENSE SUMMARY SHEET (T2125)

Client Name: _____			
Business Name: _____			
Tax Year: _____			
Business / Professional Income (\$)		MOTOR VEHICLE EXPENSES	Total
GST Collected		Km Driven	
		%	
BUSINESS EXPENSES			
Advertising		Fuel & Oil	
Meals & Entertainment		Repairs & Maintenance	
Bad Debts		Lease Payments	
Insurance		Insurance	
Interest & Bank Charges		Licence & Registration	
Licenses/Membership Fees		Car Loan Interest	
Office Expenses		Parking	
Office Supplies		CCA	
Professional Fees			
Management & Admin Fees			
Rent		HOME OFFICE EXPENSES	
Repairs & Maintenance		Area of Home (sq. ft)	
Salaries/Wages/Benefits		%	
Property Taxes			
Travel Expenses		Heat	
Utilities		Electricity	
Fuel Costs		Insurance	
Delivery/Freight/Express		Maintenance	
Motor Vehicle Expenses		Mortgage Interest	
CCA		Property Taxes	
OTHER EXPENSES			